

22nd Burn Prevention Network Concours D'Elegance of the Eastern U.S

Sunday, June 24th Skytop Lodge, Skytop, PA

www.concourseast.org

VOLUNTEER SIGN-UP SHEET

NAME: _____

(please print clearly)

ADDRESS: _____ CITY/STATE: _____ ZIP: _____

**PHONE: _____ **EMAIL: _____

SHIRT SIZE: ___S ___M ___L ___XL ___XXL

*Explanations of volunteer opportunities can be found on reverse side.
All times are approximate.*

PRE-SHOW: (Staging/Prep: set up of venues, mailings, general organization, etc.)

___ As needed, June 21-23 ___ Thursday, June 21 ___ Friday, June 22 ___ Saturday, June 23

SATURDAY, JUNE 23rd:

___ Road Tour (8am-12noon) ___ Trailer Unloading (time TBD)

___ Dinner Party/Auction Set-up (11am-3pm)

SUNDAY, JUNE 24th: (Day of event)

(Please rank choices by preference - 1=first choice, 2=2nd choice, etc.)

Please assign me **wherever needed: ___ AM ___ PM ___ All Day

****Traffic Control/ Parking**

___ 6:30a-9:30a ___ 9:00a-12:30p ___ 12:00p - 3:00p

****Unloading Car Trailers**

___ 6:30am-9:30am

****Concours Store/Information/Hospitality**

___ 8:30am - 12:30pm ___ 12:00pm - 4pm

****Shuttle (golf cart) drivers - to and from parking lots**

___ 6:30am-9:30am ___ 9am - 12:30pm ___ 12:00pm - 4:00pm

****Show Operations (Car Marshalls/Escorts)**

___ 7:00am - 11:30am ___ 11:00am-5:00pm

****Lunch break coverage** (could be any assignment)

___ 11:00am-1:00pm

****Ticket Sales**

___ 9:00am - 12:30pm ___ 12:30pm - 3:00pm

- ◆ **Pre-Show** (June) - Assist with mailings, general organizational work for the event, staging, prep of venues, etc.
- ◆ **Road Tour** (Saturday, June 23) -
- ◆ **Trailers** (Saturday and/or Sunday Morning) - Assisting with unloading cars off of car trailers and parking trailers.
- ◆ **Dinner Party Set-Up** (Saturday, 11am-3pm) - Assist with set-up for Dinner Party and Auction.
- ◆ **Traffic Control/Parking** (Sunday) - You will be stationed with at least one other person at one of several "critical junctions" on campus to guide car owners, spectators, volunteers, etc., to the appropriate parking areas.
- ◆ **Concours Store/Information/Hospitality:** (Sunday) Sell Concours Related Items from current and past events - Welcome guests - provide information on location of venues - serve as hosts at various meal functions.
- ◆ **Ticket Sales** - (Sunday) You will be stationed at the ticket booth selling Car Show tickets.
- ◆ **Shuttle Drivers** - (Sunday) You will be driving a golf cart, shuttling car owners, VIP's, volunteers and attendees to and from various parking lots.
- ◆ **SHOW OPERATIONS (Car Marshalls/Escorts)** - (Sunday)
 Car Marshalls are assigned to a specific group of 8 to 10 vehicles on the Show Field. Usually, two or three Car Marshalls are assigned to work together....new volunteers are placed with experienced volunteers. Duties include: greeting, directing and assisting car owners park their vehicles in designated parking spots in their "car-circle"; placing identify identification signs in front of vehicles; communicating "parade-ready" times to car drivers; assisting and directing car drivers to get into the parade line-up; assisting car drivers get back into their designated parking spots upon return from the parade; and, at the end of the day, policing the car-circle area....that is removing and collecting sign stakes and in-ground car numbers. Although it would be helpful, it is not necessary for Car Marshalls to be familiar with classic cars. However, it is very important that volunteers are courteous, friendly, and committed to assist car owners and the general public.

***Please complete this form in its entirety and fax (610-969-3940),
or mail to: Burn Prevention Network, 236 N 17th Street, Allentown, PA 18104***